

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA**

August 13, 2024

10:00 a.m.

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Mora President, Janice Kwiatkowski Vice President, Director's Spencer Edwards and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Finance Officer Michelle Ronning, Operations Manager Luis Melchor and General Manager Peter Kampa.

Call to Order

Director Mora called the meeting to order at 10:03am.

Approval from the Board to Permit Director Kwiatkowski to Attend the Meeting Remotely Due to a Circumstantial Situation

Motion

It was moved by Director Swan and seconded by Director Edwards and the motion passed to Permit Director Kwiatkowski to Attend the Meeting Remotely Due to a Circumstantial Situation.

Ayes: Directors Mora, Edwards and Swan

Absent: Director Armstrong

Director Armstrong Absent

Approve Order of Agenda

Motion

It was moved by Director Swan and seconded by Director Edwards and the motion passed to approve the order of the Agenda.

Ayes: Directors Mora, Kwiatkowski, Edwards, and Swan

Absent: Director Armstrong

Public Comment

None

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

Proclamations

Recognition of Michelle Ronning for her 1 Year of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the July 9, 2024, Regular Meeting

Accept July 2024 Payables

Waive Reading of Ordinances and Resolutions Except by Title

Motion

It was moved by Director Swan and seconded by Director Edwards and the motion passed to approve the Consent Calendar.

Ayes: Directors Mora, Kwiatkowski, Edwards and Swan

Absent: Director Armstrong

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Biannual Review and Discussion of the District's Conflict of Interest Policy in Accordance with the Political Reform Act

Motion

Discussion item only, no action taken.

Adoption of a Resolution Approving an Amendment to Current Policy Regarding Public Access to District Owned Easements

Motion

It was moved by Director Kwiatkowski and seconded by Director Edwards and the motion passed to adopt Resolution 20-2024 Approving an amendment to the current Policy regarding public access to District owned Easements.

Adoption of a Resolution Authorizing the General Manager to Approve the Application for Abandonment of Interest in Public Utility Easement Associated with APN 093-290-006 and 093-290-007

Motion

It was moved by Director Swan and seconded by Director Kwiatkowski and the motion passed to adopt Resolution 21-2024 Authorizing the General Manager to Approve the Application for Abandonment of Interest in Public Utility Easement Associated with APN 093-290-006 and 093-290-007.

Ayes: Directors Mora, Kwiatkowski, Edwards and Swan

Absent: Director Armstrong

Consideration of a Position on the Tuolumne County Measure Z, Sales Tax and its Associated Advisory Measure Scheduled for the November 2024 Ballot

Motion

It was moved by Director Swan and seconded by Director Edwards and the motion passed that the Groveland Community Services District Support Tuolumne County Measure Z, Sales Tax and its Allocation to the Fire, Emergency Services and Roads.

Ayes: Directors Mora, Kwiatkowski, Edwards and Swan

Absent: Director Armstrong

Adoption of a Resolution Authorizing the Award of the Water Refill Station REBID Project to Peterson Excavating and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

It was moved by Director Swan and seconded by Director Edwards and the motion passed to adopt Resolution 22-2024 Authorizing the Award of the Water Refill Station REBID Project to Peterson Excavating and to Authorize the General Manager to Sign an Agreement on Behalf of the District.

Ayes: Directors Mora, Kwiatkowski, Edwards and Swan

Absent: Director Armstrong

Review and Discussion Regarding the Proposals that Were Received for the Design Services of the Groveland Hetch Hetchy Railroad Trail Project, Phase 1

Motion

Information item, no action taken.

Adoption of a Resolution Authorizing the General Manager to Enter into a Professional Services Agreement with Bryce Consulting for the Completion of a Total Compensation and Benefit Study

Motion

It was moved by Director Swan and seconded by Director Mora and the motion passed to adopt Resolution 23-2024 Authorizing the General Manager to Enter into a Professional Services Agreement with Bryce Consulting for the Completion of a Total Compensation and Benefit Study.

Ayes: Directors Mora, Kwiatkowski, Edwards and Swan

Absent: Director Armstrong

Adoption of a Reimbursement Resolution Related to Acquisition of Property for Employee Housing

Motion

It was moved by Director Edwards and seconded by Director Kwiatkowski and the motion passed to adopt Resolution No. 24-2024 regarding Adoption of a Reimbursement Resolution Related to Acquisition of Property for Employee Housing.

The meeting convened into a break at 12:27pm.

The meeting reconvened into regular session at 12:37pm.

Closed Session

(Public may comment on closed session item prior to Board convening into closed session)

Public Comment: None

Closed session Convened at 12:38pm.

Open session reconvened at 2:28pm.

Announcement of Action Taken in Closed Session:

No reportable action

Adjournment

The meeting adjourned at 2:38pm.

APPROVED:

Nancy K. Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary