

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
October 8, 2024  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Mora President, Janice Kwiatkowski Vice President, Director's Spencer Edwards and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Technician II Meghan Atkins, Finance Officer Michelle Ronning, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 10:00am.

Directors Kwiatkowski and Armstrong absent.

**Approve Order of Agenda**

**Motion**

*It was moved by Director Swan and seconded by Director Edwards and the motion passed to approve the order of the Agenda.*

*Ayes: Directors Mora, Edwards, and Swan*

*Absent: Directors Kwiatkowski and Armstrong*

**Public Comment**

None

Director Kwiatkowski arrived at the meeting at 10:04am.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

**Proclamations**

Recognition of Matthew Dickens for his 17 Years of Service to the Groveland Community Services District

Recognition of Shane Sawyer for his 4 Years of Service to the Groveland Community Services District

Recognition of Amber Schone for her 2 Years of Service to the Groveland Community Services District

## Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the September 10, 2024, Regular Meeting

Accept September 2024 Payables

Adoption of a Resolution Authorizing the General Manager to Assign Staff Temporary Assignments and Pay Adjustments as Needed Within the Approved Salary Schedule, to Reflect the Modified Responsibilities

Waive Reading of Ordinances and Resolutions Except by Title

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

The District will Conduct a Public Hearing to Receive Public Comment and Input Regarding the Adoption of the District's Amended Water Ordinance 2-17 Article VIII ("Cross Connection Control")

Adoption of a Resolution Approving the Amendments to Article VIII ("Cross Connection Control") of Water Ordinance No. 2-17 Sections: 8.1.5.4, 8.1.6.3, 8.1.6.3 (c), 8.1.7.1, and Adding Sections: 8.1.8 Recordkeeping, 8.1.9 Backflow Incident Response, 8.1.10 Public Outreach and Education, 8.1.11 Local Entity

## Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

TIMED ITEM: 11:15am.

Adoption of a Resolution Authorizing the General Manager to Enter into a Contract with Clear Gov to Provide Budgeting and Reporting Subscription Services and Approving Related Budget Adjustments

### Motion

*It was moved by Director Swan and seconded by Director Kwiatkowski and the motion passed to adopt resolution 30-2024 Authorizing the General Manager to Enter into a Contract with ClearGov to Provide Budgeting and Reporting Subscription Services and Approving Related Budget Adjustment.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

Adoption of a Resolution Authorizing the General Manager to Submit an Application for Grant Funding through the Bureau of Reclamation for a WaterSMART Water and Energy Efficiency Grant for Fiscal Year 2025 for the Groveland Automated Metering Infrastructure Project

**Motion**

*It was moved by Director Swan and seconded by Director Edwards and the motion passed Authorizing the General Manager to Submit an Application for Grant Funding through the Bureau of Reclamation for a WaterSMART Water and Energy Efficiency Grant Program for Fiscal Year 2025 for the Groveland Automated Metering Infrastructure Project.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

Adoption of a Resolution Approving the Memorandum of Understand (MOU) between the District and Operating Engineer's Local No. 3 Effective October 18, 2024, through June 30, 2029, and Recognizing that the MOU Terms and Conditions Apply to Non-Represented Employees

**Motion**

*It was moved by Director Edwards and seconded by Director Swan and the motion passed Approving the Memorandum of Understand (MOU) between the District and Operating Engineer's Local No. 3 Effective October 18, 2024, through June 30, 2029, and Recognizing that the MOU Terms and Conditions Apply to Non-Represented Employees.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

Consideration of Amending the District Organizational Chart to Add Three Positions in Operations and Maintenance, and Directing the Evaluation of Separating the Water from the Wastewater Department

**Motion**

*It was moved by Director Edwards and seconded by Director Mora and the motion passed to Direct Staff to Amend the District Organizational Chart to Add Three Positions in Operations and Maintenance and Directing the Evaluation of Separating the Water from the Wastewater Department.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

**Closed Session**

(Public may comment on closed session item prior to Board convening into closed session)

**Public Comment:** None

**Closed session Convened at 1:09pm.**

**Open session reconvened at 1:36pm.**

**Announcement of Action Taken in Closed Session:**

No reportable action

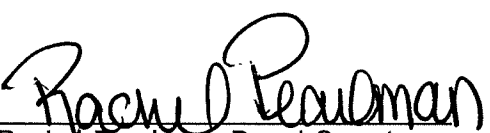
**Adjournment**

The meeting adjourned at 1:36pm.

APPROVED:

  
Robert Swan, Board Chair

ATTEST:

  
Rachel Pearlman, Board Secretary