

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA**

September 10, 2024

10:00 a.m.

Location: 18966 Ferretti Road, Groveland CA 95321

Director Swan will be Attending the Meeting in a Remote Location:

Location: CSDA Annual Conference 44400 Indian Wells Lane, Indian Wells, CA 92210

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski Vice President, Director's Spencer Edwards and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Finance Officer Michelle Ronning, Operations Manager Luis Melchor and General Manager Peter Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:02am.

Directors Mora and Swan Absent

Approve Order of Agenda

Motion

It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to approve the order of the Agenda.

Ayes: Directors Kwiatkowski, Armstrong, and Edwards

Absent: Directors Mora and Swan

Public Comment

None

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

Proclamations

Recognition of Al Deshaies for his 5 Years of Service to the Groveland Community Services District

Director Swan joined the meeting from a remote location at 10:15am

Director Swan left the meeting during Staff Reports at 10:36am

Director Swan joined the meeting during Staff Reports at 10:38am

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Amend Minutes from the July 9, 2024, Regular Meeting

Approve Minutes from the August 13, 2024, Regular Meeting

Approve Minutes from the August 27, 2024, Quarterly Workshop

Accept August 2024 Payables

Ratification of the Purchase Agreement of APN 091-260-016-000 and Authorizing the General Manager to Sign Related Documents Regarding the Close of Escrow for the District's Employee Housing Program

Authorize the General Manager to Determine and Set the Fair Market Rental Rate for Employee Housing to Cover District Costs Associated with the District's Housing Program

Waive Reading of Ordinances and Resolutions Except by Title

Motion

It was moved by Director Armstrong and seconded by Director Edwards and the motion passed to approve the Consent Calendar.

Ayes: Directors Kwiatkowski, Armstrong, Edwards and Swan

Absent: Director Mora

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Approving the General Manager to Enter into a Professional Services Agreement with Provost and Pritchard Consulting Group for the Design Services for the Groveland Hetch Hetchy Railroad Trail Project, Phase 1

Motion

It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to adopt Resolution 19-2024 Authorizing the General Manager to Enter into a Professional Services Agreement with Provost and Pritchard Consulting Group for the Design Services for the Groveland Hetch Hetchy Railroad Trail Project, Phase 1, and Authorize Proceeding with the Project Approval and Environmental Documents (PA&ED) Work.

Ayes: Directors Kwiatkowski, Armstrong, Edwards and Swan

Absent: Director Mora

Adoption of a Resolution Authorizing the Award of the Potable Water Storage and Distribution System Improvements Project to Njirich and Sons, Inc. and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

It was moved by Director Armstrong and seconded by Director Edwards and the motion passed to approve Resolution 25-2024 authorizing the award of the Potable Water Storage and Distribution Minutes 09 10 2024

System Improvements Project to Njirich and Sons, Inc and to authorize the General Manager to sign Contract Documents on behalf of the District.

Ayes: Directors Kwiatkowski, Armstrong, Edwards and Swan

Absent: Director Mora

Adoption of a Resolution Authorizing the Submission of a Cybersecurity Application through the Department of Homeland Security (DHS) and the Cybersecurity and Infrastructure Security Agency (CISA) for the Replacement of the District's SCADA Radio's and Programable Logical Control Systems

Motion

It was moved by Director Armstrong and seconded by Director Swan and the motion passed to adopt Resolution 26-2024 Authorizing the Submission of a Cybersecurity Application through the Department of Homeland Security (DHS) and the Cybersecurity and Infrastructure Security Agency (CISA) for the Replacement of the District's Programable Logical Control Systems.

Ayes: Directors Kwiatkowski, Armstrong, Edwards and Swan

Absent: Director Mora

First Reading: Required Amendment to the District's Water Ordinance Article VIII of the Ordinance No. 2-17 "Cross Connection Control Program" by adding new Sections (8.1.8 Recordkeeping, 8.1.9 Backflow Incident Response, and Reporting, 8.1.10 Public Outreach and Education, and 8.1.11 Local Entity Coordination)

Motion

It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to direct Staff to schedule and publish notice of a public hearing to be held at the October 8, 2024, Regular Board Meeting to receive comments on an amendment to Article VIII of the Ordinance No. 2-17 "CROSS CONNECTION CONTROL" to comply with the new State Regulations for Cross Connection Control Program.

Ayes: Directors Kwiatkowski, Armstrong, Edwards and Swan

Absent: Director Mora

Director Swan left the Meeting at 11:44am

Director Swan joined the Meeting at 11:46am

Adoption of a Resolution Authorizing the Execution and Delivery by the District of an Installment Purchase Contract and Authorizing the Execution of other Necessary Documents and Other Actions Related to the Purchase of Employee Housing

Motion

It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to adopt Resolution 26-2024 Authorizing the Execution and Delivery by the District of an Installment Purchase Contract and Authorizing the Execution of other Necessary Documents and Other Actions Related to the Purchase of Employee Housing.

Ayes: Directors Kwiatkowski, Armstrong, Edwards and Swan

Absent: Director Mora

Closed Session

(Public may comment on closed session item prior to Board convening into closed session)

Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: General Manager and Administrative Services Manager

Employee Organization: Operating Engineers, Local 3

Public Comment: None

Closed session Convened at 11:50am.

Open session Reconvened at 12:10pm.

Announcement of Action Taken in Closed Session:

No reportable action

Adjournment

The meeting adjourned at 12:10pm.

APPROVED:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary