

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
June 11, 2024  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Mora President, Janice Kwiatkowski Vice President, Director's Spencer Edwards and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Finance Officer Michelle Ronning, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 10:03am.

Director Armstrong and Kwiatkowski Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Edwards and seconded by Director Swan and the motion passed to approve the order of the Agenda.*

*Ayes: Directors Mora, Edwards and Swan*

*Absent: Director Armstrong, and Kwiatkowski*

**Public Comment**

None

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

Director Kwiatkowski arrived at the meeting at 10:15am.

**Proclamations**

Recognition of Rachel Pearlman for her 7 Years of Service to the Groveland Community Services District

Recognition of Andrew Klein for his 3 Years of Service to the Groveland Community Services District

## Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the May 14, 2024, Regular Meeting

Approve Minutes from the May 28, 2024, Special Meeting

Accept Minutes from the June 4, 2024 Quarterly Workshop

Accept May 2024 Payables

Waive Reading of Ordinances and Resolutions Except by Title

### **Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski and the motion passed to approve the Consent Calendar.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

## Public Hearing

Conduct Public Hearing Regarding the Adoption of the FY 2024-2025 Preliminary Budget

Adoption of a Resolution Approving the FY 2024-2025 Final Budget Including Appropriations Limit, Investment of District Funds Policy, Miscellaneous Fee Schedule, Employee Salary Schedule, and Organizational Chart

Public Comment: None

Public Hearing Convened at 11:09am.

Public Hearing Closed at 11:29am.

### **Motion**

*It was moved by Director Swan and seconded by Director Edwards and the motion passed to adopt Resolution 12-2024 Approving the FY 2024-2025 Final Budget Including Appropriations Limit, Investment of District Funds Policy, Miscellaneous Fee Schedule, Employee Salary Schedule, and Organizational Chart.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

## Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Consideration of Providing Direction on a Potential Special Tax Measure to Address the Revenue Shortfall for the Groveland Fire Department

### **Motion**

*It was moved by Director Kwiatkowski and seconded by Director Swan to direct staff to work with the consultant NBS to evaluate and determine the best Special Tax structure and Appropriation methodology to be used to fund Fire Protection and Emergency Response Services.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

Minutes 06 11 2024

*Absent: Director Armstrong*

Board Discussion and Direction Regarding Property Tax Sharing Agreement with Tuolumne County

**Motion**

*Discussion item only, no action taken.*

Adoption of a Resolution Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events

**Motion**

*It was moved by Director Kwiatkowski and seconded by Director Edwards and the motion passed to adopt Resolution 13-2024 Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

Board Consideration and Approval of Compensating District Staff for their Time Involved Hosting District Movies in the Park Events

**Motion**

*It was moved by Director Edwards and seconded by Director Kwiatkowski and the motion passed to approve that staff be compensated for their time involved in hosting Movies in the Park events.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

Consideration of Approval of the Issuance of a Request for Proposal for the Completion of a Competitive Employee Salary Study

**Motion**

*It was moved by Director Swan and seconded by Director Edwards and the motion passed to approve the issuance of a Request for Proposal (RFP) for the completion of a total compensation and benefit study.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

Discussion and Board Direction Regarding a Water Main Extension Application Received from a Development Outside of the District Boundaries

**Motion**

*No action taken.*

Adoption of a Resolution Authorizing the General Manager to Execute an Internet Exchange Agreement with Sierra Nevada Communication

**Motion**

*It was moved by Director Edwards and seconded by Director Kwiatkowski and the motion passed to adopt Resolution 14-2024 authorizing the General Manager to execute an Internet Exchange Agreement with Sierra Nevada Communication.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

The meeting convened into a break at 1:01pm.

The meeting reconvened into regular session at 1:08pm.

Adoption of a Resolution Awarding the Lowest Bidder Njirich and Sons Inc. for the Mary Laveroni Park Asset and Beautification Project and Authorizing the General Manager to Execute Agreement and Related Documents

**Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski to adopt Resolution 15-2024 Awarding the Lowest Bidder Njirich and Sons Inc. for the Mary Laveroni Park Asset and Beautification Project and Authorizing the General Manager to Execute Agreement and Related Documents.*

*Ayes: Directors Mora, Kwiatkowski, Edwards and Swan*

*Absent: Director Armstrong*

**Closed Session (Timed Item 1:00pm)**

(Public may comment on closed session item prior to Board convening into closed session)

**Public Comment:** None

**Closed session Convened at 1:08pm.**

**Liability Claims**

(Government Code Section 54956.95)

Claimant: Anthony Filippi

Agency Claimed Against: Groveland Community Services District

**Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): One Case

**Open session reconvened at 1:31pm.**

**Announcement of Action Taken in Closed Session**

District Legal Counsel announced that Item 8A in the matter of Anthony Filippi vs Groveland Community Services District, Application for Leave to Present Late Claim under the Government Claims Act was denied by a unanimous vote of Board Members present, four to zero (4-0). As for Item 8B; there is nothing to report.

**Adjournment**

The meeting adjourned at 1:37pm.

APPROVED:

---

Nancy K. Mora, Board President

ATTEST:

---

Rachel Pearlman, Board Secretary